

**MINUTES
REGULAR BOARD MEETING
June 4, 2024**

CALLED TO ORDER by Critchell Judd, at 6:06 pm, 1648 S. Eastwood Dr., Woodstock, IL.

MLCSWCD DIRECTORS PRESENT

Critchell Judd
Andrea Pracht (arrived at 6:08 pm)
Bob Haraden (via phone)
Dean Farr

MLCSWCD DIRECTORS PRESENT

Ken Book

ASSOCIATES PRESENT

None

SWCD STAFF PRESENT

Spring Duffey
Ryan Bieber

NRCS STAFF PRESENT

None

GUESTS PRESENT

Shelly Ray, IDOA

CHANGES (ADDITIONS) TO AGENDA: None

MINUTES OF THE May 7, 2024, BOARD MEETING

The Minutes of the May 7, 2024, Board Meeting were reviewed. Bob Haraden moved to approve the minutes. Dean Farr seconded the motion. Motion carried.

BUDGET ANALYSIS

We are eleven months into our FY2024 fiscal year, the totals are as follows: 118.9% of budgeted income and 94.7% of budgeted expenses.

TREASURER'S REPORT

The Treasurer's Report was reviewed. Dean Farr moved to approve the Treasurer's report. Andrea Pracht seconded the motion. Motion carried.

STAFF REPORTS/TIME SHEET APPROVAL

Staff Reports were reviewed. Dean Farr moved that the Staff Reports and Time Sheets be accepted. Bob Haraden seconded the motion. Motion carried.

CORRESPONDENCE:

- a. TC Energy's ANR Pipeline Company Letter
- b. Purchase offer for Dean Street property.

FOIA REQUESTS:

- a) Sara Danker (2 requests) for inspection reports at IL Rt. 173, Antioch.

PUBLIC PARTICIPATION:

Shelly Ray, IDOA gave an update on the FY25 Budget. SWCDs have been allocated \$4.5 million. Health Insurance will be funded by utilizing (½ paid from Operation Funds and ½ paid from Cost Share moneys). They are looking into the possibility of utilizing cost share funding for Operations.

For FY24, our final payment and cost share allocation should be paid by the end of next week. SSRP project applications are due by August 1, 2024. IDOA is working through the process for SWCDs to respond to Public Act 103494 and hope to have guidelines available during Summer Conference. Bob Haraden asked Shelly if it was possible to provide Pesticide training in McHenry or Lake County? Shelly will send Spring Duffey the contact information of the IDOA training provider.

NATURAL RESOURCE INFORMATION REPORTS:

- a) 24-055-4611 (McHenry County, A-1 Conditional Use for Earth Extraction)

The NRI report was reviewed. Andrea Pracht moved to approve the NRI report with comments. Dean Farr seconded the motion. Motion carried.

OLD BUSINESS:

- A. **Dean Street Improvements (Parking Lot Resurfacing and Lighting):** B&Z Electrical Contractors, Inc., bid for a total of \$5,222.00 was reviewed. The bid includes troubleshooting the light poles (item 1), converting the light poles to LEDs (item 2), and adding a field light to the southernmost pole (item 3). The ability to turn off the field light was also discussed.

Andrea Pracht moved to approve the B&Z Electrical Contractors, Inc. bid for items 1-3, not to exceed \$5,500.00, with modifications to item 3, allowing for a turn off switch for the field light, at the pole. In addition, a board meeting will be held at the Dean Street facility once work is completed. Bob Haraden seconded the motion. Critchell Judd abstained. Motion carried.

Critchell Judd also indicated that Petersen would complete the weeding and pre-parking lot cleaning for \$1,900.00, prior to resurfacing.

- B. **FY 2025 Budget:** The proposed FY2025 Budget was reviewed and item amounts updated.

Andrea Pracht moved to approve the FY2025 Budget as discussed. Bob Haraden seconded the motion. Motion carried.

NEW BUSINESS:

- A. **AISWCD Annual Meeting Attendance and Voting Delegate:** Andrea Pracht moved to appoint Dean Farr as our voting delegate at the AISWCD Annual Meeting. Dean Farr seconded the motion. Motion carried.

Spring Duffey will register Dean Farr for the conference and secure his hotel room.

- B. **DeLong Co. Proposed RCPP Project:** The proposed RCPP Project and partnership request was reviewed. It was determined that we do not have the staff nor dollars to provide any partnership. Spring Duffey will inform the DeLong Company of the decision.

- C. **Credit Card Payments for Services:** Accepting credit card payments for services was discussed. Lisa Rhoades would like to utilize the services available through American Community Bank, where our Operations Account is located. Their program is called card connect which carries a monthly fee of \$18.50, a yearly fee of \$119.00, and a transaction fee of 2.95% plus \$0.15.

Andrea Pracht moved to approve accepting credit card payments for services through cardconnect and charging a 3.5% service fee per customer transaction. In addition, staff will investigate providing credit card payments options on our website. Dean Farr seconded the motion. Motion carried.

ADJOURNMENT

Dean Farr moved to adjourn the meeting at 7:47 p.m. Andrea Pracht seconded the motion. Motion carried.

Respectfully Submitted,

Ken Book, Secretary